Waitaria Bay School Board of Trustees

Meeting Minutes Wednesday 24th June 2026

Meeting opened at 3:23pm

Present: Georgie Gerard, Agnes Takacs, Kate Hutterd, Tineke Giddy

Apologies: Braden Moleta

Confirmation of MAY meeting minutes *Moved Kate Seconded Agi*

Declaration of Interests - No

Review of Action Points from the previous meeting;

WHAT	WHO	WHAT/WHEN	STATUS
School Bus	Tineke/Agi	Look at bus contract - check with Ministry on guidelines for a bus that isn't new	In progress
School Bus	Tineke/ Braden	Look at Ford minibus options and approach Toyota head office directly	Braden dealing with Toyota NZ directly
School Fundraiser Need to start working on the August fundraiser.	Braden Agi/Tineke	Wine sponsorship to approach contacts for seafood contribution To put it out the parent community to see what each family is able to help with via newsletter/ phone calls	Tineke approached the Hub for wine Braden has contacted and confirmed Omega, Aroma and Picton Fish Supplier
Policy review	Board/ Tineke	Next meeting	Completed

Business as Usual

<u>Finance Reports</u>

April Monthly Reports accepted *Moved Georgie Seconded Tineke*

May Monthly Reports accepted *Moved Georgie Seconded Kate*
April/May GST return

BDO Audit Financial Statements 2025, Audit Completion Report accepted and required motion minuted

Moved Tineke Seconded Agi

Swimming Pool painting quote- decision Agi to seek a second quote from Top Coat. Georgie to seek a further quote from Aquanort in Blenheim

Assurance Report

Student Achievement Data based on mid-year testing. Pleasing school wide progress in Math. Tineke to add writing and phonics mid- year student achievement data to the report.

Moved Tineke Seconded Agi

Presiding Members Report

Pelorus Cluster Cross Country. The new course was excellent and all the students gave their best. Well done everyone.

Health and Safety-

Bus Report- Wheel Alignment completed at 10 weeks- drivers noticed an immediate difference.

UV Filter replacement is due.

Tsunami/Earthquake/Lockdown practices have been completed.

Continued issues with the Fire Panel.

Principals Report

Half year student achievement data discussion. Advance notice that school will be closed on November 16th for the 4th Math MoE PLD day. Tineke to put in the August/September newsletter.

Tineke attended the PPCB Conference in Christchurch. This was valuable Professional Learning. Tineke to renew her PASL membership.

Strategic Planning/Discussions/Decisions

Bus decision Refer to action points below

Board Policies Reviewed

Daily School Bus- Kate

SchoolSwimming Pool- Georgie

EOTC- Kate

General Business

*Marlborough Tech Centre- options for 2027 when we have 4 students in the Year 7 and 8 bracket. Travel is a big issue. The cost of the water taxi is prohibitive, the drive presents its own challenges given the road openings/closure times etc. Tineke to consult with MTC, and the Ministry to determine the board's legal obligations regarding the provision of Technology for Years 7 and 8.

*Tineke sought approval from the Board to purchase a 3D laser printer/cutter at a cost of $2000.00 This was approved by the Board.

*School Roof Replacement- Contact details for Shaun Ford and Callum Janmaat to be sent through to Carl from ONUS Projects. If under $5000 the school will need to pay, if full roof replacement is required it will be funded via the Ministry of Education.

*EOTC travel logistics. With our increased roll size and the Havelock Water Taxi no longer

operating, travel to various events and experiences is difficult.

Kenepuru Water Taxis have a maximum of 10. Pelorus Tours- Gary Orchard is a 30 minute bus ride to Raetihi, then 1 and half hours in a much larger boat, but then there is a need to book a bus for Transport from Havelock. The alternative is to seek a pilot vehicle from Marlborough Roads to allow travel at a more reasonable hour than the regular road closures offer.

*Bus- The bus driver has stated a preference for a wheel drive, which at resale would hold its price. There was also a request for rubber matting, lining as keeping the bus floor clean is very difficult. Additionally a request for very good tyres was asked for i.e. not the cheapest budget variety. There was an offer to test drive the newer 10 seater model while the bus was being serviced in Blenheim during the holiday break.

Correspondence In- Update of Memorandum of Understanding (2026-2027) Marlborough Technology Centre. Decision to defer signing as there is an August deadline and further research/information is required before making a decision.

Meeting Closed 5:50pm

Next Meeting TBC

Action Points from the meeting:

WHAT	WHO	WHAT/WHEN	STATUS
Technology for Year 7 and 8	Tineke	Gather information from MoE Resourcing and the MoE transport division.	
New Bus Test Drive	Karoly/Agi	During holiday break	
Tineke to use existing Fire Alarm notification device until the panel	Tineke	To undertake termly alarm checks, emergency practices while we await a permanent fix to the new panel.	
Tineke to opt in to the MoE donations scheme with the July Roll Return	Tineke	Inform the parent community via the next newsletter.	
Swimming Pool Paint quote	Georgie/Agi	Agi to get a quote from Top Coat, Georgie to get a quote from Aquanort.	