

Waitaria Bay School Annual Implementation Plan 2024

Summary of the plan

This annual plan is drawn from the strategic goals as set out in the Waitaria Bay School Strategic Plan (2024-2025). The Strategic Plan covers two years instead of the usual three, so that it fall in line with Board election cycles.

Where we are currently at:

Regulation 9(1)(e)

As of February 2024 Waitaria Bay School is fully staffed. The school roll is stable and currently sits at 7 with further new entrant enrolments due throughout the year. From our 2023 Analysis of Variance documents we identified the following to inform planning for 2024;

Math-The board will have clear achievement data via our SMS in 2024 in order to set realistic targets for achievement in math for 2024. The 2024 budget will reflect provision for further teacher training. We will work with the math progressions in the revised NZ Curriculum Framework to inform planning, teaching and reporting. We will create a long-term math plan/overview and work with the Te Wheke Kāhui Ako to secure Professional Learning and Development.

Attendance-2024 will see the appointment of a new .3 FTTE Principal Release teacher and the reworking of the support staff timetable. It will be important to ensure our students are supported to develop positive relationships with the new teaching and support staff roster. 2024 will see an increased use of te reo, karakia, waiata. We will continue to deliver the Aotearoa Histories component of the Social Sciences aspect of the New Zealand Curriculum.

These recommendations along with our current Strategic Plan have contributed to the formation of this Annual Implementation Plan.

How will our targets and actions give effect to Te Tiriti o Waitangi?

Regulation 9(1)(g)

Our annual targets and actions seek to give effect to Te Tiriti o Waitangi through the three principles of partnership, participation and protection.

Beginning with our new school motto and increasing the use of te reo me tikanga Māori in the daily classroom through to developing new connections with kaumatua, kuia and iwi and ensuring our tamariki have a rich knowledge of our local Sounds pre-European history. This alongside new approaches to the teaching of literacy and numeracy will enhance engagement and learning for all.

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Strategic Goal 1 <i>Provide a high-level education for the local Sounds community.</i>				
<i>Regulation 9(1)(a)</i>				
Annual Target/Goal: <i>Regulation 9(1)(a)</i> <i>Achievement data in Reading, Writing and Math will show progress over time.</i>				
What do we expect to see by the end of the year? (What expectations do you have for this target for this year? What evidence will you see? This can flow on from the expectations listed in your strategic plan for the full 3-years.)				
<i>Regulation 9(1)(d)</i> <i>By the end of 2024 further comparative data will available via ETAP, our student management system for Reading, Writing and Math.</i> <i>Progress over time achievement data will be available to students/whānau, Board and community.</i>				
Actions <i>Detail the key actions you'll take this year to reach your annual target listed above</i>	Who is Responsible?	Resources Required	Timeframe <i>This is optional however is useful to help with your planning</i>	How will you measure success? <i>Think about what you expect to see at the end of the year and detail the measurements you'll use to check on your progress. You'll want to reference the success measures from your strategic plan template.</i>
<i>Regulation 9(1)(b)</i>	<i>Regulation 9(1)(c)</i>	<i>Regulation 9(1)(c)</i>		<i>Regulation 9(1)(d)</i>
<i>Revise and implement the Annual Assessment timetable and load results into ETAP mark books</i>	<i>Tineke/Marion</i>	<i>Use of Principal Release time 1-1 online ETAP training sessions as required</i>	<i>Term 1 2024</i>	<i>Monitoring data entered regularly (weekly, termly and/or as required)</i>
<i>Use ETAP birthday and anniversary reminders to schedule parent/teacher/pupil learning conferences to co-construct written reports twice a year.</i>	<i>Tineke</i>	<i>Scheduled time slots</i>	<i>Ongoing throughout 2024</i>	<i>Effective student achievement reporting system for whānau.</i>
<i>Complete training in Better Start Literacy Approach (BSLA) Gain micro-credential</i>	<i>Tineke</i>	<i>Time to complete online training and submit a written report Support from Marion Townsend</i>	<i>June-Dec 2024</i>	<i>BSLA Micro credential will be obtained Student progress in reading and writing will be evident via BSLA progress checks and reports</i>
<i>Source professional learning that aligns with the new Frameworks for Teaching and Learning in Maths</i>	<i>Tineke</i>	<i>Explore online offering from Cognition Release to attend professional learning opportunities within Te Wheke Kāhui Ako and/or the Pelorus Principal Cluster</i>	<i>Term 2 and ongoing in 2024</i>	<i>A long-term plan for the teaching of math will be developed in line with the new Framework and National guidelines which will ensure a cohesive approach to the teaching of math at Waitaria Bay School.</i>

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Strategic Goal 2 <i>Provide a modern, safe and comfortable physical environment for all.</i>				
<i>Regulation 9(1)(a)</i>				
Annual Target/Goal: <i>Regulation 9(1)(a)</i> <i>School is attractive and well maintained.</i>				
What do we expect to see by the end of the year? (What expectations do you have for this target for this year? What evidence will you see? This can flow on from the expectations listed in your strategic plan for the full 3-years.) <i>Regulation 9(1)(d)</i> <i>By the end of 2024 all works relating to the 10 Year Property Plan Whole School Upgrade will be complete.</i>				
Actions <i>Detail the key actions you'll take this year to reach your annual target listed above</i> <i>Regulation 9(1)(b)</i>	Who is Responsible? <i>Regulation 9(1)(c)</i>	Resources Required <i>Regulation 9(1)(c)</i>	Timeframe <i>This is optional however is useful to help with your planning</i>	How will you measure success? <i>Think about what you expect to see at the end of the year and detail the measurements you'll use to check on your progress. You'll want to reference the success measures from your strategic plan template.</i> <i>Regulation 9(1)(d)</i>
<i>Work with Jody Nichols MoE Property Advisor, Peter Chisholm Onus and BC Builders to ensure all aspects of the Whole School Upgrade are completed in a timely fashion.</i>	<i>Jody Nichols MoE Peter Chisholm-Onus Project Manager Ben Curties-BC Builders Programmed Maintenance Tineke on behalf of the Board</i>	<i>Time set aside for on-site meetings and progress/quality checks 10 YPP Budget</i>	<i>To be determined by the Project Manager</i>	<i>Top Classroom will be significantly enhanced with new layout, furnishings and heating. Top Deck will become an extra outdoor learning space once partially closed in. The pool will be fenced according to local/national recommendations. The library will be heated and water tight with a new roof. The Hazchem Shed will be regulation compliant Whole School Painting project completed</i>
<i>Regularly maintain, lawns, grounds, turf, swimming pool and complete minor repairs as required.</i>	<i>Ben Jones-Caretaker Tineke</i>	<i>Annual Budget Funds for wages, materials, mower operation</i>	<i>As per maintenance schedule and job description</i>	<i>Lawns mowed, edges trimmed, spraying completed as required</i>
<i>Set up a regular working bee schedule to maintain gardens</i>	<i>Keri- Board/Staff Health and Safety rep Ben Jones-Caretaker Board Members Tineke</i>	<i>Parent/Community help Gardening equipment Plant replacement budget</i>	<i>Termly? On a Monday afternoon from 3.00pm-4.00pm</i>	<i>Gardens will be well tended, trees trimmed etc. Entrance to school will be enhanced and obvious.</i>
<i>Complete Safety Checks- Fire Electrical Hazards</i>	<i>Keri- Board/Staff Health and Safety rep Board Members Tineke</i>	<i>Engage with Fire Safety Personnel Identify personnel who can tag and test all electrical appliances Research regulations/guidelines Budget allocation as required</i>	<i>Term 2 2024 Term 3 2024</i>	<i>All electrical appliances will be tested and tagged All fire extinguishers tested and compliant All door locks open from the inside/locked on the outside Updated Fire Evacuation protocols in place</i>

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Strategic Goal 3 <i>Provide a culturally responsive, supportive, inclusive environment for all</i>				
<i>Regulation 9(1)(a)</i>				
Annual Target/Goal: <i>Regulation 9(1)(a)</i> <i>Ensure the implementation of the Aotearoa New Zealand Histories Social Sciences Curriculum</i>				
What do we expect to see by the end of the year? (What expectations do you have for this target for this year? What evidence will you see? This can flow on from the expectations listed in your strategic plan for the full 3-years.) <i>Regulation 9(1)(d)</i>				
Actions <i>Detail the key actions you'll take this year to reach your annual target listed above</i> <i>Regulation 9(1)(b)</i>	Who is Responsible? <i>Regulation 9(1)(c)</i>	Resources Required <i>Regulation 9(1)(c)</i>	Timeframe <i>This is optional however is useful to help with your planning</i>	How will you measure success? <i>Think about what you expect to see at the end of the year and detail the measurements you'll use to check on your progress. You'll want to reference the success measures from your strategic plan template.</i> <i>Regulation 9(1)(d)</i>
<i>Develop knowledge of sites of local significance.</i>	<i>Tineke</i> <i>Community</i>	<i>Visit to Karaka Point- transport budget</i> <i>Local iwi input/ link with Waikawa Bay School- via Kāhui Ako</i>	<i>Term 3 2024</i>	<i>Local sites in the Sounds beginning with Titirangi will be identified, mapped and visited where appropriate</i> <i>Relationships established with local kaumatua, kuia, iwi identified.</i>
<i>Embed our school motto</i>	<i>Tineke/Marion/Keri</i> <i>Whānau</i>	<i>Time allocated in the teaching timetable</i> <i>Certificates of acknowledgment</i>	<i>Term 1 2024-ongoing</i>	<i>Students will be able to articulate motto, what it means and how it is lived</i>