Waitaria Bay School Board of Trustees
Meeting Minutes Thursday 10 September 2026
Meeting opened at 4:00pm

Present: Georgie Gerard, Agnes Takacs, Kate Hutterd, Tineke Giddy, Braden Moleta

Apologies: Lynley Offen Minute Secretary

Confirmation of August meeting minutes *Moved Kate Seconded Georgie*

Declaration of Interests - Bus Leave Request and Fence Quote

Review of Action Points from the previous meeting;

WHAT	WHO	WHAT/WHEN	STATUS
Pool Signage	Tineke	sign with safety rules needed as per policy	when the pool opens
Playground funding application	Agi/Georgie	Completed	Awaiting outcome
Shade sail	Tineke	When the pool paint has been completed	on-hold
Shade Trees	Braden	to see what might be available in his nursery	

Business as Usual

Finance Reports

August Reports accepted *Moved Kate Seconded Georgie*

June/July GST Return(amended) *Moved Georgie Seconded Kate*

Fundraising update approx $1,928.41 from our very successful Pirate Night Community Dinner

Assurance Report- Taken as read

Moved Tineke Seconded Agi

Presiding Members Report N/A

Health and Safety-

Board reviewed the School Operated Bus Audit checklist. This will require some work to gather all the required evidence in hard copy and added to the Bus file in the Admin Drive. Tineke and Agi will work on this together.

Principals Report

Tineke shared the advice given in relation to the process of restructuring the staffing to best meet the needs of the students and the school in 2027, following the addition of .2FTTE tagged to Learning Support. The Board will complete a Curriculum and Pastoral Needs Analysis and draft a proposal for consultation.

Staffing proposal 2027 for Whaea Marion Drafted

Policies for review- completed during the meeting

School Community Engagement Policy-reviewed by Agi

Inclusive School culture

Enrolment-reviewed by Georgie

Student Attendance- reviewed by Kate

Student Uniform/student dress expectations

Concerns and complaints policy-reviewed by Tineke

General Business

Bus accessories: Braden: list provided, Tineke to fill in details and get back to Braden.

Trevor Hook via Braden Gauging interest in the Secondary School Scholarship, wanting a list by 14/9/2026, for the next 3 years with email addresses so that parents can be contacted directly.

MDC Transfer Station proposal. Group action to oppose it was considered, however left to individuals to respond.

Correspondence In-

Quotes for Fence repair/replacement from Joshua Jamieson, forwarded to the Dept of Conservation.

Next Meeting Thursday 29th October 2026 3.15pm

Action Points from the meeting:

WHAT	WHO	WHAT/WHEN	STATUS
Seek updated quote re:bus and contact MoE	Braden	Weather shield/headlight film protection, front floor mats, back cargo mat, reversing alarm	
Forward replacement fence quote to DoC	Tineke	following this meeting	

WHAT	WHO	WHAT/WHEN	STATUS

Meeting Closed 5.55pm