

Waitaria Bay School Board of Trustees Meeting Minutes

Wednesday 10th September 2025

Meeting opened at 12.30pm with Karakia Timatanga

Present: Agnes Takacs, Georgie Gerard, Tineke Giddy, Kate Hutterd, Braden Moleta-via Googlemeet, Judith Wallace- Minute Secretary

Apologies: Lynley Offen-Minute Secretary

Minutes of the July meeting: Confirmation of minutes from July 2025 in the current meeting folder.
Moved Georgie Seconded Kate

Signed as a true and accurate record.

WELCOME Agnes Takacs to the Board following the Staff election process.

Election of Presiding member- Braden nominated Kate, seconded by Georgie, all in favour, nomination duly accepted by Kate. Kate Hutterd elected as Presiding Member.

Review of action points from last meeting:

WHAT	WHO	WHAT/WHEN	STATUS
To contact Kate Tullet (Impact Ed) re strategic plan for 2026-2028	Tineke- Done	Before the next meeting	In progress Draft
Get quotes for shade options/ sails	Judith	Before the next meeting	Various Quotes have come in -ShadePro have been approved

Business as usual

Finances

The August finances were discussed and approved.

Moved Kate Seconded Georgie

Assurance Report -

Moved Tineke Seconded Agi

Principal Report - School house roof replaced. Thank you to the Board for your work behind the scenes to make this happen.

Social Saturday was a real team effort and a huge success.

School wash down and paint touch ups have been completed as per contract. However there is some colour variation to be remediated by Programmed. In addition the toilet block roof will need repainting where the paint has come off with the lichen. The Office computer may need replacing, we've sent it away and await the outcome. We are also looking at a further screen so Agi can split screen.

Coming up this term we have several EOTC events;

Taiopenga Festival Blenheim 23/24th October- visit to go ahead if there is enough support.

Motuweka Estuary Learning Day Monday 10th November.

Titirangi visit.

Rai Valley Fun Day.

Presiding Members Report- N/A due to election of Presiding Member following the Board election process- see above

Health and Safety-

See Assurance report

Strategic Discussions/Decisions-

Pool Shade Braden moved that we go with ShadePro for pool shelter, following a report from Judith. *Seconded Kate*

All in favour.

Water Testing- Braden moved that the school move to onsite Bactosure water testing for our monthly water tests. *Seconded Georgie*

All in favour.

General Business-

House Insurance Bill Marsh (are part of AoG) to be paid *moved Kate seconded Tineke*
Hopai Sports Day- rolls or sandwiches, sausage sizzle etc. 3rd January 2026. Email sent to Kristen with other options.

Storage container to go to the schoolhouse, as previously agreed.

Raffle fundraising- see Agi's timeline for the Pelorus Air Float Plane Experience raffle.

Wharf update- Braden gave an update on the delay. Now looking at November as a start date.

The required treated piles are unavailable. There is a 6 week wait.

We have signed up for All of Government AoG) contracts for a variety of goods and services.

This should result in overall savings for the school.

Correspondence In-

Jack Checkley Trust- donation received \$2000 towards IT device upgrades.

MoE-Learning support Coordinator .2 FTTE due in 2027

Port Marlborough Sounds Discovery Fund open for applications
MoE-Fire alarm upgrade

Meeting closed at : 2.10pm.

Next meeting- Wednesday 15th October 2.45pm.

Action Points

WHAT	WHO	WHAT/WHEN	STATUS
Order Bactosure	Tineke/Agi	In time for October water testing	
Order Shade Pro structure	Judith	As soon as possible	