

Waitaria Bay School Board of Trustees Meeting Minutes

Thursday 31 October 2024

Meeting opened at 3:00pm with Karakia Timatanga

Present: Tineke Giddy, Kate Hutterd, Keri Drylie, Georgie Gerard,

Apologies: Braden Moleta, Stefan Schulz, Lynley Offen - Minute Secretary

Minutes of the August meeting: Confirmation of draft minutes from September 2024 in the current meeting folder

Signed as a true and accurate record. Tineke/Kate

Business as usual

Review of action points from last meeting:

WHAT	WHO	WHAT/WHEN	STATUS
Fireplace - Contact Heating Marlborough for guidance	Georgie	Georgie to accept quote	Deposit paid. Waiting to hear the installation date.
Cracked Window Stefan has new pane it just has to be fitted	Stefan	Not Urgent waiting for Braden to get back	
Linesmen/Powerlines Require Plan	Kate	Kate to get date in the holidays	Coming in Dec/Jan holidays. Date not confirmed.
Jack Checkley Trust	Tineke	Tineke to submit application	2nd submission successful
Gutters school house	Kate	Kate to contact Mike Richards	Completed
MOE 3 year extension for bus funding	Tineke	Accept	Completed

Finances

September Finance reports are in the current Meeting folder.

Financially okay

Kate/Georgie

Assurance Report -
Draft Budget - Tineke to work on this in January.

Moved Tineke Seconded Kate

Presiding Members Report-

Discussion on Hautū document and our awareness of it, Tineke to update SIF.

Health and Safety Report

Wiring - An issue with the fusebox not being able to handle running the new heat pumps and pool pump. Electrician, Paul Mander, has been assessed and quoted \$800 to fix. Due to extra issues around this and further wiring work that will need doing, this overall price will increase.

Principals Report-

Health Consultation (as per work plan) Delivery of Health Education - Tineke to let parents know what is taught in the health curriculum.

Discussed the Health Education Feedback form to be sent out to families to allow them to report on their preferences for Health education. Tineke to complete and send out.

General Business-

Container Donation - FENZ will be donating a shipping container to the school. They have two they are replacing locally due to them not meeting their current requirements. This will likely be placed at the school house property, next to the garage. This is a flat spot and easily accessible which should require the least amount of site work. The container will be used to store excess furniture/ school supplies that are not currently needed in the school.

Meeting closed at 4.34pm

Next meeting- 3:15 pm, Thursday 5th December, 2024

Action Points

WHAT	WHO	WHAT/WHEN	STATUS
Board Self-Review feedback on Hautū document	Tineke	When completing the SIF for ERO	

WHAT	WHO	WHAT/WHEN	STATUS
Health Consultation Feedback form- complete and send out	Tineke	To give out to parents tomorrow	