

Waitaria Bay School Board of Trustees Meeting Minutes

Thursday 30 October 2025

Meeting opened at 245pm with Karakia Timatanga

Present: Agi Takacs, Georgie Gerard, Tineke Giddy, Kate Hutterd, Braden Moleta-via Googlemeet, Lynley Offen - Minute Secretary

Apologies:

Minutes of the September meeting: Confirmation of draft minutes from September in the current meeting folder. *Moved Kate/Seconded Agi*

Signed as a true and accurate record.

Review of action points from last meeting:

| WHAT | WHO | WHAT/WHEN | STATUS |
|-------------------------------------|---------------|-----------------------------------|--|
| Order Bactosure | Tineke/Agi | In time for October water testing | Received and signed in. The board to run through the procedure after the meeting |
| Get quotes for shade options/ sails | Judith/Tineke | Before the next meeting | Deposit Paid Chase up progress |
| | | | |

Business as usual

Finances

The September finances were discussed and approved.

Moved Georgie Seconded Kate.

Assurance Report - Taken as read

Moved Tineke Seconded Braden

Strategic Planning Discussions/Decisions

Strategic Aim 3 provide a culturally responsive, supportive, inclusive environment for all.

*Tineke has been in touch with Raymond Smith with a view to organizing a visit to Titirangi and learning of the pre-european history.

We are continuing with our Te reo māori lessons, waiata and have added poi. Our students attended Taiopenga as part of the audience to gain an appreciation of school kapahaka. Motuweka Estuary - Marine Learning Day is an opportunity to connect with Ngati Kuia.

**A maintenance list was discussed and prioritized-*

Office Window-Window in the office needs to be repaired. Double Glazing!

Sink bench-New sink bench for top classroom. Changing it to stainless steel would be ideal. Maybe also look at extending it.

Pool Paint-Pool painting needs to be done, maybe the toilet block roof could be done at the same time.

Toilet Block Roof needs a re-paint.

Tineke thinks these will fit the criteria, prices need to be obtained and receipts supplied once completed. Completion by the end of Term 1 2026 is a condition of the grant.

*Discussed LATS, will we need to check for renewal for next year. Board is happy to fund. Discussion around a 5k Maintenance amount gifted to the school by the Government.

*Tineke advised that she has resigned from the NZEI Teachers union and joined the PPCB. PPCB is an offshoot created by Principals. It is negotiating a collective on the behalf of about 500 principals. Bargaining in good faith. It is looking like 2.5% this year and another 2.5% next year. A 5k welfare fund- reinstated and a 2k fund for professional development. Everyone is thrilled about the welfare fund being reinstated. The wellbeing fund kicks in now. Tineke is going to advise what she would like to spend it on at the next meeting.

Presiding Members Report

Report and update from Katie Tullet Impact ED

Staff have google forms to fill in

Community Postcards have Rural Woman, Hall Committee and Library Committee.

Parent surveys have gone out- a reminder to go in the newsletter

Moved Tineke Seconded Agi

Health & Safety Report In-committee

Meeting closed at 3:27pm

Meeting opened again at 3:40pm

Health & Safety Report cont.

EOTC forms to be completed for Motuweka Estuary

Motuweka Estuary Learning Day Monday 10th November. Room for 2 parents.

Sarah Huntly from Ngati Kuia approached the school to be involved. The water taxi is subsidized, and the students are getting dropped at The Mole via the water taxi.

Departure time is 8:15am from Waitaria Bay Wharf.

4 stations/rotations

Kayaking with Pelorus Eco Tours

E-DNA sample testing with MDC Environmental Scientists Estuary

Planting - Learning about invasive weed species

E-DNA sample testing Kaituna River Mouth, water pollution testing

Finishes at 2:15pm

Form completed, Board to approve, then send out to parents. Wetsuits and a change of clothing etc. needed

Board is happy for this community/collective effort to go ahead.

Moved Kate Secoded Georgie

Principals Report

Caretaker on sick leave. Paying on top of this to get the work done. Potentially could end up with an overspend on wages. Tineke saving where she can and is doing the pool herself with Mr Giddy helping out with the lawns.

General Business- School Bus

Jem Pupich emailed, doesn't help us with what we are trying to achieve

School Bus - must have a CoF. Current funding runs out in 2027 .Negotiations start 6 months out. School can purchase a vehicle without a COF however there will be no MoE funding.

Limited options available. Currently we couldn't get a commercially rated tyre on our bus as we have domestic rims. We need to keep on researching viable bus replacement options.

Closing the school

Ministry Requirements for closing a school. The Ministry doesn't close schools. Message is pushed out through Civil Defence if it's a CD emergency/weather event

In the case of no power/water/sewage the Board can decide to close the school. The presiding member has to email the ministry explaining why the school was closed. The Ministry will then issue an exemption/approval letter.

Discussed whether the school should get a generator but at 20-30k this is not a viable option and normally the Kenepuru Heads back up generator would kick in.

Builder

Tineke is waiting for contact from the builder for the school house repairs. Insurance for ceiling.

The job involves relining the ceiling, painting, tidying up the walls, new insulation and gib plus the cleaning of the carpet on completion. The lights in the kitchen will be fixed at the same time.

Possible new enrolments

Family looking to move into Manaroa. Potentially a Year 7 boy.

Correspondence In-

Discussions on emails

Cyclone - 2k to spend on new devices

Split screen in the office now

Press release 3rd MOE guidance on curriculum- ever more changes

Ministry dropping Art History EOTC also looking to be dropped

Numicon- decision to use this as our main resource for 2026

Meeting closed at : 4:20pm

Next meeting- TBC November 2.45pm.

Action Points

| WHAT | WHO | WHAT/WHEN | STATUS |
|------------------------------|------------------------------------|--|--------|
| | | | |
| 5k Building Fund | Window Sink Bench Pool Paint | By end of March | |
| Shade Pro Structure progress | Tineke to check in with Judith | | |
| Wellbeing Fund | Tineke | To confirm how it can be used | |
| IEA | Tineke/Kate | November- Tineke to download and sign. Kate to sign | |
| LAT renewal | Tineke | To check dates and process for renewal | |