

Waitaria Bay School Board of Trustees Meeting Minutes

Monday 28 July 2025

Meeting opened at 3pm with Karakia Timatanga

Present: Kate Hutterd Georgie Gerard Tineke Giddy Judith Wallace-Minute Secretary

Apologies: Lynley Offen - Minute Secretary, Braden Moleta

Minutes of the June meeting: Confirmation of minutes from June 2025 in the current meeting folder.
Moved Kate, Seconded Tineke

Signed as a true and accurate record.

Review of action points from last meeting:

WHAT	WHO	WHAT/WHEN	STATUS
Emergency and disaster policy	Tineke	To ensure there are printed copies in the office and everyone knows where they are.	In week five
Bus Tyres	Braden	To make enquiries as stated in General Business	Completed
Talk to Mike, Lake Rotoiti School re: their school van.	Kate	No time line given	Deferred
School House	Braden	Contact Cherry Plumbing to request hot water cylinder job is fitted in with another client	Waiting for Cherry Plumbing to contact us.
School House	Kate	Awaiting response from Shaun Ford re replacing roof. Kate following up asap.	First week August weather pending.

Business as usual

Finances

The June finances were discussed and approved.

Moved Kate, Seconded Georgie.

Assurance Report -

In regard to the student who leaves school to attend sporting commitments, it is recommended that a plan be developed outlining the arrangement. This plan should be approved by the Board of Trustees and will support the school in marking these absences as justified.

This recommendation is made on the grounds that all tamariki have the right to participate in community sport, and that opportunities to do so should be supported and encouraged. The student should not be disadvantaged due to road closures or the geographical challenges of accessing sporting venues.

Board need to invest in upgrading student devices. Approval given to apply to Jack Checkley Trust for \$2000 towards replacing devices.

Moved Tineke Seconded Kate

Principal Report - within the Assurance Report- Conference debrief.

Presiding Members Report- Board Election update. Thank you to Judith for running a seamless process and ensuring we adhere to guidelines and meet the deadlines.

Health and Safety-

Preference for a fixed structure. Tineke to organise the gathering of further quotes for comparison. Focus on providing shade for the school pool, ideally before the summer school holiday break.

General Business-

.2 FTTE Learning Support for 2026. Tineke to check with the Ministry of Education as to what this might mean for Waitaria Bay School.

Meeting closed at 4.18pm

Next meeting- 12.30pm 10th September 2025

Action Points

WHAT	WHO	WHAT/WHEN	STATUS
To contact Kate Tullet (Impact Ed) re strategic plan for 2026-2028	Tineke	Before the next meeting	In progress

WHAT	WHO	WHAT/WHEN	STATUS
Get quotes for shade options/ sails	Judith	Before the next meeting	In progress